

## **CONTRACTUAL AGREEMENT REGARDING THE USE OF THE SHP-DATA (CNEF DATA FILE)**

### **Obligations for Data Users**

#### **SHP data users commit themselves personally**

- 1) to make no commercial use of the SHP data,**
- 2) NOT to try to identify households or individuals who are part of the SHP sample**
- 3) to refrain from transmitting the SHP data to any other potential data user, and**
- 4) to send a copy of all working papers, final reports or publications to the SHP.**

#### **The following conditions must strictly be respected by the authorized data users:**

- The use of the SHP data for commercial purposes is strictly forbidden.
- The SHP data are for the exclusive use of the person(s) signing the contract; it is strictly forbidden to make part or all of the data available to a third party. In a research team, all users are to sign the contract individually.
- New or changed research topics must be reported to the SHP-team.
- Submitted publications or semi-formal reports using the SHP-data must be announced as soon as possible to the SHP-team.
- Users of SHP data automatically become members of the research network "Living in Switzerland". Contact information, research interests and title of reports and publications are published on the SHP website.

**Publications** on paper and electronic support based on SHP data must carry the following mention: *“This study has been realized using the data collected by the Swiss Household Panel (SHP), which is based at the Swiss Centre of Expertise in the Social Sciences FORS. The project is financed by the Swiss National Science Foundation.”*

## Request Form for SHP-Data Use

**Research Topic (abstract):**

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**Main Keywords:**

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- Research topics and changes thereof are to be reported to the SHP-team.
- Publications or semi-formal reports using the SHP-data must be announced as soon as possible to the SHP-team.
- A copy of the manuscripts submitted to journals must be sent to the SHP-Team.
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**Person responsible for SHP-Data (\* = Mandatory form fields in print format):**

First Name : *	
Name : *	
Institution: *	

Place/Date:

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Signature:

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**FORS**

Lausanne, \_\_\_\_\_

## Research network "Living in Switzerland"

\* = Mandatory form fields.

Already registered users, please update!

Title :	
First Name : *	
Name : *	
Institution 1: *	
Institution 2 :	
Address at work : *	
NP: City : *	
Phone at work : *	
Fax at work :	
E-Mail : *	
Web :	

Address at home :	
NP: City:	
Phone at home :	
Fax at home :	
Private E-Mail :	

Domains and Research Interests (Keywords) : *
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